

Japan EPD Program by SuMPO

Ethics and Confidentiality Rules

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Sustainable Management Promotion Organization

Revision history

Version	Date	Page	Details
03	April 1, 2022	-	Modifications due to changes in the program name.
02	October 1, 2019	-	Modifications due to changes in the program operator.
01	April 28, 2017	-	Document created. Newly published following integration of EcoLeaf Program and CFP Program.

(Objectives)

Article 1. These rules specify a code of ethics to ensure fair and impartial operation and business implementation without bias toward any particular interest within the Japan EPD Program by SuMPO (the "Program") operated and administered by the Sustainable Management Promotion Organization ("SuMPO").

(2) These rules also set forth the confidentiality rules to be observed by working group members who draft product category rules ("PCR"), registered reviewers, system certification auditors, review panel members, and SuMPO ("Parties") who are in a position to access confidential matters on manufacturing and sales, etc., of the business.

(Code of Ethics)

Article 2. The code of ethics for the Program set forth as follows:

1. Parties shall make an effort to work smoothly and in good faith in accordance with the objectives of the Program.
2. Parties must behave ethically and with common sense, and shall not tolerate any acts of wrongdoing in the execution of this Program.
3. Parties must not receive any benefits or favors, such as invitations or gifts offered by an interested party.
4. Parties must not implicitly request benefits or favors from an interested party.
5. Parties must endeavor to maintain the fairness and transparency of the Program in recognition of its objectives and roles.
6. Parties shall not divulge any information requiring confidentiality obtained through their work. This shall apply for an indefinite period.

(Non-Disclosure Agreement)

Article 3. SuMPO shall ensure that all Parties enter into a non-disclosure agreement.

(Handling of Confidential Matters)

Article 4. Parties must comply with the internal regulations of a partner company when visiting and take care not to cause any security issues.